Indian Institute of Technology Dharwad
WALMI Campus, Belur Industrial Area,
Near High Court, PB Road, Anjaneya Nagar,
Dharwad 580011, Karnataka

|| सा विद्या या विमुक्तये ||

File No. IITDh/Academics/UG/2022-23/01   4th November 2022 [Friday]

OFFER LETTER

Dear Candidate,

Congratulations on qualifying in JEE [Advanced] 2022 and choosing IIT Dharwad for your UG studies. I am glad to inform you that you have been **PROVISIONALLY** selected for admission at this Institute. On behalf of the Institute, I extend you a hearty welcome to our Institute.

You must report [in person] to the institute along with your original certificates for confirmation of admission and registration program at the Institute as per the schedule given below.

SCHEDULE OF ACTIVITIES AND USEFUL HINTS

Date and time for reporting & registration	**2nd December 2022 [Fri]** to **4th December 2022 [Sun]** [till 12 PM],
If you do NOT come for admission & registration to the campus	It will be presumed that you are NOT interested in taking admission at IIT Dharwad. The deadline to report to the IIT Dharwad, WALMI Campus is Sunday, the 4th December 2022 [till 12 PM, IST],
Registration material and other information about the programme is part of this document and additional information [if any] will be provided on the day of registration	
Orientation for students [Compulsory in person attendance for students]	From **5th December 2022 [Mon]** to **9th December 2022 [Fri]**
Instructions [i.e.,classes] begin from	12th December 2022 [Mon] [Time table will be uploaded on the website well in advance]
Mode of Instruction	The instructions will run in conventional way [i.e. Physical/offline mode]
Savings bank account opening, Local SIM card, Hostel allotment etc.	To be facilitated at the time of registration in the campus [2nd December to 4th December 2022]
Verification of documents, submission of scholarship documents and other relevant documents & other certificates in specified format	Will be notified to the students separately

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Fees to be paid by Indian Nationals			Foreign Nationals/OCI Card Holders
Category	**GEN, EWS & OBC-NCL**	**SC, ST & PwD**	----------
Total fee for the Autumn Semester	1,56,500.00	56,500.00	3,56,500.00
[Less] Fee paid at the time of seat acceptance to JoSAA	Rs.32,000.00*	Rs.12,000.00*	Rs.32,000.00*
Fees due to be paid [Now]	**Rs. 1,24,500.00**	**Rs. 44,500.00**	**Rs. 3,24,500.00**
* Rs.3,000.00 is deducted towards processing fee for document verification at reporting centre.			

DOCUMENTS REQUIRED FOR SUCCESSFUL REGISTRATION		
Sl. No.	**Name of the document**	**Remarks**
a	Declaration Form - 1	To be filled & signed by the Student
b	Declaration Form - 2	To be filled & signed by the Parent/Guardian
c	Declaration Form - 3	For Medical Insurance
d	Declaration Form - 4	Declaration on Academic Honesty
e	Declaration Form - 5	Template for vaccination certificate
f	Declaration Form - 6	Course Registration Form
g	Declaration Form - 7	CoViD Declaration Form
Note: Please fill all the forms and bring while reporting to the campus. All the declaration forms to be produced at the time of document verification		
ADDITIONAL INFORMATION FOR STUDENTS/PARENTS		
h	Information on Faculty Advisors Student Mentor Programme [SMP] Information about Hostels	Available at page 9-10
i	Fee Circular & related details	Available at page 11– 12
j	Information regarding Scholarships & Application form	Available at page 13 – 15
k	Letter to parents from the team of Student Mentor Programme	Available at page 16-18
l	Regarding Educational Loan from SBI Dharwad	Available at page 19
m	Check List of Documents	Available at page 20
n	CoViD Advisory and CoViD Declaration Form	Available at page 21 & 22

Sd/-

Assistant Registrar [Academics]

DECLARATION FORM - 1 [BY THE STUDENT]
[To be submitted at the time of document verification]

Date: _____

I, ...Son/Daughter of Sri/Smt.., JEE [Advanced] 2022, Registration No. ...., AIR.................................. do hereby solemnly affirm that:

1. I will abide by the rules and regulations of the Institute. I will also abide by modifications made in the rules and regulations from time to time by the Institute.
2. I will not join any coercive agitation for the purpose of forcing the hands of the authority to solve any problem.
3. I will not participate in any activity which has a tendency to disturb the peace and the orderly lifeof the Campus.
4. I will co-operate with the Institute authorities in maintaining discipline, academic standards and good order in the Campus.
5. I am fully aware that, to possess and drive any motorized vehicle on the Campus is strictly prohibited.
6. I am fully aware that the campus accommodation [in hostels or elsewhere on campus] will be provided to me strictly for the duration of my academic programme only.
7. I will NOT cross the National Highway [NH4/AH47] recklessly, but if required, will always make use of the underpass available for the purpose.
8. I agree to subscribe to any insurance scheme in force in the Institute from time to time.
9. I will participate in outdoor sports, only in the designated playgrounds.

Department ....

Full Name and Permanent Address	Address for correspondence
	[To be provided if different from permanent address]

Signature of the Student ....

Name in Hindi...
Name in English [in CAPITAL Letters] ....……
[As mentioned in Qualifying Certificate]

DECLARATION FORM - 2 [BY THE PARENT/GUARDIAN]
[To be submitted at the time of document verification]

I...do hereby endorse the undertaking given by my son/daughter/ward and I will endeavor to use my good offices with my son/daughter/ward to encourage and advise him/her to observe the undertaking given in Declaration Form-1 as above. I also certify that the contact phone numbers and email IDs provided below are true to the best of my knowledge.

Sl. No.	Particulars	To be filled by the Parent/Guardian
a	Name of the Student	
b	Mother's Full Name [including maiden name]	
c	Mobile / Contact Phone Number	
d	Mother's Email ID [if available]	
e	Father's Name	
f	Mobile / Contact Phone Number	
g	Father's Email ID	
h	Postal Address [along with 2-Letter Sate Abbreviation and PIN Code]	
i	Details of Local Guardian [If available] [Name, Address & Contact details to be mentioned]	

Place:

Date:

[Signature of the Mother]   [Signature of Father/Guardian]

…………………………..   ..…………………………
Name [in Block Letters along with the Maiden Name]   Name [in Block Letters]

DECLARATION FORM - 3 [FOR MEDICAL INSURANCE]
[To be submitted at the time of document verification]

Sl. No.	Particulars	To be filled by the Student/Parent/Guardian
1	Name of the Student	
2	UG Branch Allocated	
3	a. Father's Full Official Name b. Father's main email ID	a. b.
4	a. Mother's Full Official Name [along with maiden name] b. Mother's main email ID [if any]	a. b.
5	Student's Emergency Contact Number	
6	Student's Blood Group	
7	Postal Address	
8	Email ID	
9	Adverse Medical History Details [if any]	

[Signature of the Student]   [Signature of any one of the Parents/Guardian]

………………………..   ..…………………………
Student's Name [in Block Letters]   Name [in Block Letters]

DECLARATION FORM - 4 [ACADEMIC HONESTY]
[To be submitted at the time of document verification]

DECLARATION OF ACADEMIC HONESTY

I declare that I will adhere to all Principles of academic honesty and integrity throughout my stay in the Institute, I will not seek or give unauthorized assistance in tests, quiz[zes], examination[s], project[s] or assignment[s]. I will not misrepresent, fabricate or falsify any idea/data/facts/source in my project submission[s]. I understand that any violation of the above may be a cause for disciplinary action against me as per the rules and regulations of the institute.

Name of the Student	
JEE Mains Registration No JEE Advanced Registration No	
UG Branch Allocated	
Student's Signature	
Date	

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DECLARATION FORM - 5
[TEMPLATE FOR VACCINATION CERTIFICATE]
[To be submitted at the time of document verification]

When you come to IIT Dharwad, you will be staying in a hostel in close proximity to many other students. Such an environment poses a risk of spread of various infectious diseases like mumps, measles, chicken pox, CoViD 19 etc. Therefore, it is compulsory that all students be vaccinated against the following:

Vaccination Certificate

Name of Vaccine	Date of Vaccination [dd mm yyyy]	Doctor's Signature & Registration No	Self-Declaration by Student and Parent [If date of vaccination & other details are not available]
Measles, Mumps, Rubella [MMR] [2nd dose after 15 years of age or 2 doses before 15 yrs.]			
Chickenpox [If there is no history of chickenpox in past]			
Typhoid [one dose]			
Hepatitis A & B			
CoViD 19 Mention your age in completed years: ……………… [Please provide details of single/both the doses if you have received, **vaccination certificate** has to be attached with this certificate]	1st Dose: Date: 2nd Dose: Date:	**Not Applicable**	**Not Applicable**

Note: CoViD 19 vaccination is mandatory. It is also mandatory to produce CoViD vaccination certificate along with this certificate.

Vaccination Exemption Certificate:

Mr./Ms._____is suffering from _____

_____and is on _____

_____treatment. Hence, vaccination is contraindicated in him / her.

[Dated Signature of Physician with Seal]
Note:
1. MMR and Chickenpox Vaccination are prerequisite for registration [unless Contraindicated]. **Only those students in whom, vaccination is medically contraindicated will be exempted from these vaccinations on production of medical certificate issued by registered medical practitioner.**
2. If you have taken the above mentioned vaccines in the past and the details are not available, student and parent[s] can give a self-declaration to that effect.

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DECLARATION FORM - 6

[COURSE REGISTRATION FORM FOR ACADEMIC YEAR 2022-23]

[To be filled and submitted on the day of document verification]

Name of the Student	
JEE Advanced Registration Number	
Branch	

List of Courses for Semester –1 of B.Tech. Programme

Sl. No.	Course Name	L	T	P	Credits
1	Calculus-1 [1st half of the semester]	3	1	0	4
2	Calculus-2 [2nd half of the semester]	3	1	0	4
3	Quantum Physics and Applications	2	1	0	6
4	Fundamental concepts and applications of chemistry	3	0	0	6
5	Introduction to Modern biology	3	0	0	6
6	Hands on Science Laboratory	0	0	3	3
7	Introduction to Programming -1 [Using C]	3	0	2	4
8	Introduction to Programming -2 [Using Python]	3	0	2	4
9	Introduction to Fine Arts				P/NP
10	Design Thinking and Creativity				P/NP
11	National Sports Organization				P/NP
Total credits					**37**

I want to register for all the courses of 1st semester curriculum mentioned in the table above.

....
[Signature of the Student and Date]   [Signature of the Faculty Advisor and Date]

Note: The signature of Faculty Advisor will be obtained by the Academic office itself later

Date-:

<u>DECLARATION FORM - 7</u>
<u>CoViD-Declaration Form</u>

Name-: _____

Age-: _____   Gender-: _____

Roll No.: _____   Allocated Branch-:
_____

Present Residential Address-:
_____

Contact Phone No-: _____

Arriving From-: _____

International Visit [since last one month]-: _____
_____

Contact with any person expected to be suffering from CoViD-19 infection-:   Yes / No

Currently having symptoms of: -

{* Tick [√] as applicable}
- Fever- Yes/No

- Sneezing- Yes/No

- Coughing- Yes/No

- Sore throat- Yes/No

- Shortness of Breath- Yes/No

- Generalised weakness- Yes/No

- Loose Motions- Yes/No

➢   I will strictly follow the social norms assigned by Health Ministry, Govt. Of India in order to prevent the spread of CoViD-19 infection.

……………………………   ………………………………
Dated Signature of the student   **Dated Signature of the parent/guardian**

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DETAILS OF FACULTY ADVISORS FOR B.TECH. BATCH 2022-23	
Chemical and Biochemical Engineering	Prof. Rajeswara Rao M
Civil and Infrastructure Engineering	Prof. Narasamma Nipatlapalli
Computer Science &Engineering [CSE]	Prof. Prabuchandran KJ
Electrical Engineering [EE]	Prof. Vigneshwara Raja
Engineering Physics [EP	Prof. Koushik Saha
Mathematics and Computing	Prof. Amlan Barua
Mechanical Engineering [ME]	Prof. Keerthi M C
BS-MS in Interdisciplinary Sciences	Prof. Sudhanshu Shukla

STUDENT MENTOR PROGRAM

All students admitted through the JEE [Advanced] are assigned an Institute Student Mentor. The Institute Student Mentor is a senior Undergraduate student, carefully selected by the Institute for his /her accomplishments and personal qualities. Student would also be having a Faculty Advisor who would advise the student about academic matters such as course registration, internships etc. [https://www.iitdh.ac.in/academics_FacultyAdvisors.php].

An interaction between new entrants and senior students will also be organized as a part of the Orientation Programme and the details of which will be communicated at a later stage.

INFORMATION PERTAINING TO HOSTELS

Hostel Room Allocation	You will be allotted room in the hostel & the room key will be handed over on your arrival at the Institute. Each room will accommodate roughly two/four students [depending on the prevailing conditions] and has an attached bath & toilet.
Are hostel rooms furnished?	Each student will be provided a cot, chair & study table and wardrobe. Students can purchase mattress/bedding, bucket, etc. locally. Arrangements will be made for on-campus shopping for these items during the reporting days.
Possession of motorized vehicle	NOT ALLOWED
Climatic conditions	The weather at Dharwad is pleasant throughout the year. Generally, it will be raining in the months of June to September and weather will be windy and cold during the months of October to January. It is suggested that you carry protective clothing accordingly.

CIRCULAR FOR PAYMENT OF FEE [FOR 2022 BATCH – NEW ENTRANTS]
B. TECH. [AUTUMN SEMESTER 2022-23]

All the B.Tech. batch students to be admitted during the year 2022 are required to follow the following schedule for payment of fee and registration for upcoming Autumn Semester 2022-23:

S. No.	Particulars	Dates
a	Payment of fee begins	9th November 2022
b	Payment of fee ends	4th December 2022 [till 12:00 PM]
c	Reporting & registration	2nd December to 04th December 2022 [till 12:00 PM]

Details for payment of fee are as below:

S. No.	Fee Amount [In Rs.]	For General/EWS/OBC	For SC/ST/Divyang	Foreign Nationals/OCI Card Holders
A. One-time payment at the time of Admission				
1.	Admission Fee	1,400.00	1,400.00	1,400.00
2.	Graduation Transcript Fee	300.00	300.00	300.00
3.	Medical Examination	200.00	200.00	200.00
4.	Provisional Certificate	200.00	200.00	200.00
5.	Student Welfare Fund	1,000.00	1,000.00	1,000.00
6.	Modernization & Upgradation	1,500.00	1,500.00	1,500.00
7.	Identity Card	400.00	400.00	400.00
8.	Convocation Fee	3000.00	3000.00	3000.00
9.	Alumni Association Fee	1000.00	1000.00	1000.00
10.	NSS Fee	500.00	500.00	500.00
	Sub-Total [A]	**9,500.00**	**9,500.00**	**9,500.00**
B. Fee per Semester [2 Semesters per year]				
^1.	Tuition Fee – Statutory Fee	1,00,000.00	Nil	3,00,000.00
2.	Examination Fee	2,500.00	2,500.00	2,500.00
3.	Registration Fee	1,500.00	1,500.00	1,500.00
4.	Gymkhana Fee	5000.00	5000.00	5000.00
5.	Student Benevolent Fund	1,000.00	1,000.00	1,000.00
6.	Medical Fee	2,500.00	2,500.00	2,500.00
7.	Hostel Room Rent	500.00	500.00	500.00
8.	Electricity & Water Charges	2500.00	2500.00	2500.00
9.	Hostel Establishment Charges	2,500.00	2,500.00	2,500.00
	Sub-Total [B]	**1,18,000.00**	**18,000.00**	**3,18,000.00**
C. Deposits [Refundable] to be paid at the time of Admission				
1.	Institute Security Deposit	1,000.00	1,000.00	1,000.00
2.	Library Security Deposit	1,000.00	1,000.00	1,000.00
3.	Mess Security Deposit	1,000.00	1,000.00	1,000.00
	Sub-Total [C]	**3,000.00**	**3,000.00**	**3,000.00**
	Mess Advance [D]	**26,000.00**	**26,000.00**	**26,000.00**
GRAND TOTAL FEE [A + B + C+D]		**1,56,500.00**	**56,500.00**	**3,56,500.00**
NET AMOUNT PAYABALE AFTER DEDUCTION OF FEE PAID AT THE TIME OF JoSAA SEAT ACCEPTANCE		**1,24,500.00**	**44,500.00**	**3,24,500.00**

Note:

    a.   All the SC/ST/Divyangjan students are exempted from payment of Tuition fee.

    b.   ^IIT Dharwad reserves the right to revise the Tuition Fee-Statutory Fee [in future].

The following procedure may be adhered for the payment of fee:

Students to pay fees through SBI Collect by visiting the below mentioned link : https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=3407756

Follow the steps mentioned in procedure for paying fees using SBI Collect.

In case of fees being paid through - [a] loan from a Bank, and [b] a sponsoring agency [private/government], the concerned student should request the bank / sponsoring agency to transfer the fees amount through our SBI collect OPG [online payment gateway]. In this way, fee receipt will be generated automatically and delay will be avoided.

Students paying fees through online fee payment must ensure that their transaction is completed in all respect.

It may please be noted that if a student fails to pay the fee on or before the **schedule mentioned on pre-page than** his/her studentship/registration is liable for cancellation for Autumn Semester 2022-23.

It is to be noted that there is a provision to avail educational loan facility by State Bank of India, Dharwad. The details are available at the end of this document.

Sd/-
Assistant Registrar [Academics]
IIT Dharwad

Indian Institute of Technology Dharwad
WALMI Campus, Belur Industrial Area,
Near High Court, PB Road, Anjaneya Nagar,
Dharwad 580011, Karnataka

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Fee Refund Rules

Applicable for cancellation/withdrawal from the Programme

S.No	Scenario [For all programmes]	Refundable Amount
1.	Intimation of withdrawal received **till 5.00 PM on 16th November 2022**	100% of the amount paid to the institute with a deduction of processing fee Rs.5000/-
2.	Intimation of withdrawal received **After 5.00 PM on 16th November 2022 till 5.00 PM on 2nd December 2022.**	Refundable Security Deposit at Section-C of the fee circular Plus 50% of the remaining amount paid to the institute
3.	Intimation of withdrawal received **After 5.00 PM on 2nd December 2022**	Only Refundable Security Deposit at Section-C of the fee circular

Note:

1. **The Seat Acceptance fee paid to JoSAA is <u>Non-Refundable</u>**.

2. Obtaining a No Dues Certificate is not applicable for withdrawal before reporting to the institute.

3. This policy is applicable even if the admission was offered after the above-mentioned date in scenario 1.

GENERAL INFORMATION REGARDING SCHOLARSHIPS

In accordance with the Gazette of India notification dated 31 July 2017 [First Statutes of Indian Institute of Technology Dharwad], section 25 of the notification empowers the Director [in consultation with Senate] to decide the eligibility & guidelines for administering the assistance to Meritorious students.

Therefore, it has been decided to invite applications from students during each semester of any academic year [i.e. for Autumn Semester and for Spring Semester] for providing scholarships under following three categories:

Sl. No.	Name of Scholarship	Eligible category	Benefits
1	Merit-cum-Means [MCM] to max. 25% of students	Gen/ OBC-NCL/ EWS	Tuition Fee refund & Rs.1,000/- per month
2	Free Messing [for all eligible students]	SC/ST	Mess Advance waiver & Rs. 250/- per month
3	Remission of Fee [for all eligible students]	Gen/ OBC-NCL/ EWS	Full or partial remission of tuition fee

The students can apply for any one of the scholarship mentioned above by submitting the application form[enclosed as Annexure-1] along with the following documents:

- Application form [duly filled and signed as per format]
- Bank details for providing the scholarship amount
- Copies of Aadhaar card of student and parents [both]
- Income proof [for both parents] in form of certificate by Revenue officer [not below the rank of Tehsildar] or Income Tax Return [ITR] for the previous financial year [in which applications are invited]
- Copy of Caste certificate [if applicable]
- In case any one of the parents is not working, a notary affidavit in original needs to be produced on a non-judicial stamp paper of Rs 100/-.

The brief terms and conditions for availing various scholarships are also provided as:

1. **Merit-cum-Means [MCM]:** The MCM scholarship will be awarded to a maximum of 25% students in each year [i.e. 25% of General & OBC students available], wherein the tuition fee of Rs.1.00 Lakh paid by these students shall be waived off and additionally scholarship of Rs.1,000/- for each month is also released upfront for each Semester [i.e. Rs.4,000/- per semester to each eligible student]. The other eligibility conditions shall be:

   - The MCM scholarship shall be available to General, OBC-NCL and EWS Category students only.
   - For the new admissions in every year [Autumn Semester], the JEE [Advanced] rank of the student shall be considered for determining the merit and award of scholarship.
   - For the existing students [Spring Semester & Autumn Semester – except new admission], the Cumulative Performance Index [CPI] shall be considered for determining the merit and award of scholarship.
   - The Gross Annual Income of parents/family for the previous financial year should not be more than Rs. 4.50 Lakh.

- The student who avails this scholarship shall not be eligible for accepting or applying for any other scholarship from Govt., Semi-Govt., Institutional, Private or any other sources.

2. **Free Messing:** All the SC and ST students are exempted from payment of tuition fees during each semester. The facility of free messing [only basic menu] and a pocket allowance of Rs. 250/- for each month is also released upfront for Autumn Semester [i.e. Rs.1,000/- per semester to each eligible student]. The other eligibility conditions shall be:
   - The Free Messing scholarship shall be available to SC and ST Category students only.
   - The Gross Annual Income of parents/family for the previous financial year should not be more than Rs. 4.50 Lakh.
   - The student who avails this scholarship shall not be eligible for accepting or applying for any other scholarship from Govt., Semi-Govt., Institutional, Private or any other sources.
   - There shall not be any upper cap on number of scholarships provided under Free Messing [i.e. all eligible students will be provided the assistance].

3. **Remision of Fee:** The economically weaker students [who are not covered under any of the above or other scholarship schemes] shall be eligible for remission of tuition fee [as provided below]. The quantumof remission & eligibility conditions shall be:
   - The Remission of fee scholarship shall be available to General, OBC-NCL and EWS Categorystudents only.
   - Those students whose Gross Annual Income of parents/family for the previous financial year isless than Rs.1.00 Lakh shall be eligible for full remission of tuition fee.
   - Those students whose Gross Annual Income of parents/family for the previous financial year isin between Rs.1.00 Lakh to Rs.5.00 Lakh shall be eligible for 2/3rd remission of tuition fee.
   - The student who avails this scholarship shall not be eligible for accepting or applying for anyother scholarship from Govt., Semi-Govt., Institutional, Private or any other sources.
   - There shall not be any upper cap on number of scholarships provided under Remission of fee[i.e. all eligible students will be provided the assistance].

4. **Other Scholarships/schemes:** In addition to the above mentioned scholarship schemes of IIT Dharwad,any student who has not been a beneficiary of any of the above, may avail the scholarship scheme or assistance from any other source of his choice, depending on the benefit available. IIT Dharwad shall process the application in such cases [on the request of student] and shall provide necessary assistance in form of online/offline approvals at portals or providing documents to outside agencies. **It is highly encouraged for the students to apply for these scholarships and avail maximum benefit.** Some of the popular scholarship schemes/ assistance available are:
   - Central Sector Scholarship Scheme of Top Class Education for SC Students
   - Central Sector Scholarship Scheme of Top Class Education for ST Students
   - National Scholarship for Higher Education for SC Students
   - National Scholarship for Higher Education for SC Students
   - Scholarship Schemes operated by State Governments/Public authorities
   - Scholarship/Assistance provided by Educational/Private Institutes
   - Scholarship/Assistance provided by the Employers of Parents

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Application form for availing Scholarship during Academic Year 2022-23
[Autumn Semester]

A. Institute Merit-cum-Means Scholarship [Gen/OBC-NCL/EWS]   _____
B. Institute Free Messing Facility [SC/ST]   _____
C. Remission of Fees [Gen/OBC-NCL/EWS]   _____
   [Place tick whichever is applicable]

1.	Name of the Applicant in Full	
2.	Roll No. [will be given at the time of registration]	
3.	Programme/Department & Year	
4.	Hostel No./Room No. [will be given at the time of registration]	
5.	Email Id	
6.	Phone/Mobile No.	
7.	Are you in receipt of any scholarship? If yes, mention source and amount.	
8.	Social Category [General / OBC-NC / EWS / SC / ST]	
9.	Rank in JEE Advanced	
10.	[a] Father's profession and annual income in Rs.	
	[b] Mother's profession and annual income in Rs.	
11.	Parents Annual Gross Income S. No. 10 [a+b]	

Declaration

I, Shri/Kum._____Roll No. _____ hereby declare that I am not in receipts of any scholarship/stipend/financial assistance. My parental Annual Gross Income is true as shown above from all sources and if the same is found false, I shall be liable to be discontinued and debarred from scholarship for the entire period of programme. **In case, I am awarded any scholarship/stipend etc. in future, I shall intimate the same to the Institute and shall refund the entire amount of the Institute's scholarship received by me before receiving any other scholarship, stipend etc. for the year.**

Signature of Applicant

Letter to Parents from the Team of Student Mentor Programme

Dear Parent/Guardian,

It gives us immense pleasure to congratulate you and your ward for your exemplary success. The Institute Student Mentorship Program [ISMP] would like to welcome you and your ward to one of themost prestigious institutes in our country, the Indian Institute of Technology Dharwad [IITDh].

We believe that, as well-informed parents, you should be familiarized with both the academic and the extra-curricular lifestyle of students at this institute and get an idea about the various opportunities thatyour child will have, as well as the underlying responsibilities. The faculty at this institute strives hardto make sure that the academic needs of each of their students are taken care of and also to make his/herstay here fruitful. However, there may be times when students require help, academic or otherwise, and we, at the ISMP see to it that these requirements are met promptly and in the best way possible. We would like you to extend your assistance for the same by simply making sure that you know a few things about this institute, to get a general idea of how things function here. This letter is written withthe purpose of helping you understand the same.

Institute Student Mentor Program [ISMP]

At this institute, we have respected and well accomplished senior students mentoring all first year students. These mentors together constitute the Institute Student Mentor Program, aimed at providingguidance and help to first year students. The mentors help the first year students make a smooth transition from life at home to life at this institute, and help in clearing the hurdles in their path.

Academic Structure

A typical academic year at IIT Dharwad is divided into two semesters – Autumn Semester [July-November] and Spring Semester [January-April]. The curriculum at IIT Dharwad is based on the creditsystem. Each course is allotted credits based on the number of lectures, tutorials and lab hours per week.

There is continuous evaluation by means of quizzes, assignments, mid-semester, end-semester examinations and lab work throughout the semester. At the end of each semester, the student gets an SPI [Semester Performance Index] which is an average of the grades in each of the courses he/she had registered for in that semester, weighted with the credits of those courses respectively. CPI [Cumulative Performance Index] is a weighted average of all the SPIs [till date] weighted on the number of total credits each semester.

The importance of maintaining a steady attendance in classes here cannot be understated. It is advised that students do not miss classes due to trips home or otherwise. Also, it is absolutely compulsory forall students to attend classes during the first week of each semester, except for genuine medical reasons.When medical problems arise, the student is advised to inform the mentor and the professors concernedif he/she is missing classes. Professors might require medical certificates issued or authenticated by the IITDh authorized Hospital/doctors or other supporting documents in such cases.

Students who enter this institute every year are some of the best brains in the country. Due to the competitive environment here, we have often experienced cases where students who have until now always topped their class, find it difficult to attain grades equal to their expectations. This has often led to one of two extremes: some students face excessive parental pressure, while others simply adopt an indifferent attitude which further reduces their academic performance. We hope that you would encourage your ward to put his/her best foot forward - treat the best effort from his/her side as the objective, rather than the results.

Hostel Life

At this institute, we believe in the overall development of our students. General lifestyle of students includes a lot of extracurricular activities in fields of sports, cultural and technical activities, at intra- hostel, inter-hostel and inter-college events. The environment here is very conducive to growth and our institute has some of the best facilities across India. So, we encourage students to take up whatever interests them, and we request you to support them in their choices. There is enough time in a normal IIT student's day to fit in both academics and extracurricular activities without much stress. But, at the same time, it is advised that care must be taken to ensure proper time management such that academics are not neglected because of such activities.

Hostels form an integral part of every IIT students' life. The hostels are well equipped with necessary infrastructure and mess facilities. The transition of your ward, from your loving and caring hands to a completely new and competitive environment of IIT, could occasionally cause adjustment problems in the initial period of their stay. Many students find it difficult getting used to a roommate and hostel life for the first time. Sometimes, cultural, social and language differences further delay the settling in process. As mentors, we help the freshmen have a smooth transition so that this settling in process is as short as possible and your wards feel comfortable in this new setting quickly.

Financial Help

In case you are worried about how expensive it is going to be to put your son/daughter through college, don't be. Help is always given at IITDh to those who need it, whether that be academic, financial or any other kind. Scholarships in the form of Merit cum Means and Free Messing are provided to the eligible students that discount the tuition fees and the mess fees respectively. You can find more information about these under the section on scholarships.

Some important issues

Ragging in any form is strictly banned in the campus. The student should report any such untoward incident to his/her mentor immediately. We assure you that it will be dealt with confidentiality and with the highest priority. We believe that you will be reassured by the steps that have been taken by the institute to prevent ragging. Interaction of the freshmen with seniors [other than the appointed mentors] is heavily curtailed during their first month, so they get time to adjust. Strict penalties are very much in place, and mentors are always available to resolve any situations promptly.

However, it is expected that the freshmen develop a healthy rapport with seniors as they themselves are amongst the brightest in the country and excel at various activities. In fact, a healthy senior

junior interaction is the hallmark of an IIT and we would like to maintain that. Our purpose of sharing the above mentioned problems with you is to make you aware of them. As parents, you need not be alarmed, but mental preparation and precautionary measures would definitely help.

We hope that this information gives you a fair idea about the life of your ward over the next few years. This institute offers a wide range of opportunities for all who wish to learn in the various spheres of life and we hope that he/she has a productive and memorable time in the institute.

Best wishes,

Student Mentor Programme, IIT Dharwad

Educational Loan Facility

IIT Dharwad has link branch State Bank of India Dharwad Branch for providing Education Loan to students of IIT Dharwad at the lowest Interest rates offered by the Scheduled commercial banks in Dharwad.

Details of the education loan offered by SBI.
Features:
- Fees payable to College/School/Hostel
- Examination/ Library/ Laboratory fees\v
- Purchase of Books/Equipment/Instruments
- Purchase of computer/laptop

Loan Amount:
Upto Rs. 20 lakhs without security and Upto Rs.30 lakhs with security for the entire course duration.

Repayment:
- Repay within a maximum duration of 15 years.
- Repayment will start after the completion of course period and moratorium period [6 months after course completion]
- There are NO penalty charges for prepayment. Loan can be prepaid at any time.

Checklist of Documents to be submitted along-with duly filled Loan Application Form:

- Mark sheet of 10th, 12th, Graduation [if applicable], Entrance Exam Result
- Proof of admission to course [Offer Letter/ Admission Letter/ ID card if available]
- Gap certificate, if applicable [self-declaration from student for gap in studies]
- Passport size photographs of Student / Parent / Co-borrower / Guarantor [1 copy each]
- AADHAAR [mandatory, if eligible under various interest subsidy schemes of GOI]
- Submission of Proof of Address and proof of Identity
- Permanent Account Number [PAN] of Student / Parent / Co-borrower / Guarantor
- For Salaried Persons
  [a] Latest Salary Slip
  [b] Form 16 OR latest IT Return [ITR V]
- For other than Salaried Person:
  [a] Business address proof [if applicable]
  [b] Latest IT Returns [if applicable]
- Bank Account Statement for the last six months of Parent / Guardian/ Guarantor

For more details on, education loan, students may visit the link given below:
https://sbi.co.in/web/personal-banking/loans/education-loans/scholar-loan-scheme

Note: Representatives of State Bank of India will be present on registration day for providing further more details and discussion on education loan

Check List of Documents

A. List of documents required to be produced in hard copy form at the entrance gate on the day of reporting:

1. Provisional Seat Allotment Letter from JoSAA
2. Student's Identity Proof [preferably Aadhar Card]
3. CoViD vaccination certificate for students and parents
4. Receipt/Acknowledgement for Fee Payment

Note: CoViD vaccination certificate for students and parents is mandatory. The entry in to the campus is for only those who have vaccination certificate.

B. List of documents required for document verification [The schedule will be communicated separately]

Note: All documents in original are required to be produced for verification. Please ensure that the documents are arranged in the same order as mentioned below.

1. Provisional Seat Allotment Letter from JOSAA
2. JEE [Advanced] Admit card
3. Aadhaar card of student
4. Passport size photographs [4 in no.]
5. 10th marks card
6. 12th marks card
7. Medical certificate uploaded on JOSAA portal at the time of counselling
8. A valid caste certificate [if applicable and uploaded at the time of counselling, for students belonging to OBC-NCL, EWS, SC and ST categories]
9. PwD certificate [if applicable]
10. Income certificate of family / for both parents [if applicable and applying for scholarship]
11. Aadhar card of parents [if applying for scholarship]
12. Notary affidavit if any one parent is not working [for scholarship]
13. Declaration form 1 [part of offer letter]
14. Declaration form 2 [part of offer letter]
15. Declaration form 3 [part of offer letter]
16. Declaration form 4 [part of offer letter]
17. Declaration form 5 [part of offer letter]
18. Declaration form 6 [part of offer letter]
19. Declaration form 7 [part of offer letter]

Note: A set of self-attested photocopies for all the above documents is to be produced. Please ensure the documents are arranged in the same order as mentioned above.

COVID ADVISORY

1. The prospective students and parents having symptoms like cold, cough, fever, sore throat etc. are advised to get themselves tested and produce Reverse Transcription-Polymerase Chain Reaction [RT-PCR] report at the entrance gate upon arrival. **The students who are tested positive are advised to report to the campus upon complete recovery and should produce RTPCR report up on arrival.** Such students should send an email to b.tech.admissions@iitdh.ac.in with all details such as name of the student, branch allotted, JEE[Advanced] Registration No, CoViD Test Report, doctor's prescription & report etc. **Please note that it is mandatory for the students to send an email and seek permission from the Institute for late reporting due to CoViD infection.**

2. It is strongly advised for both students and parents to follow the CoViD norms while on their journey to the campus as well as in the campus for the safety of one and all.

3. All the students are required to submit a self-declaration form. The format of the form can be found on the next page.